

Dear Customer,

In order for our Calibration and Repair Lab to provide prompt service for your equipment, please complete the following form, ensuring there is one for each unit you are sending and send the tester with the form to:





Courier Address: Metrotest.Com Ltd

211 Middle Renwick Road
Springlands, Blenheim 7271
New Zealand

Forms can be emailed to: metrotest@metrotest.co.nz

Phone: 0800 638 768 NZ
1800 789 973 AU

What do you need today?

 MedCal	 Standard Calibration	 Tester Repairs	 Tag Printer Repairs
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NEW SERVICE

MedCal -Medical + Calibration

Consider having a medical done on your test equipment. If it has only been sent in for a calibration, you will only be charged for the additional service of the equipment a small fee that will reduce the chances of a breakdown, we will open your equipment (not normally done during calibration or adjustment) and check it over for signs of problems such as overheating, checks of internal wiring, connections, loose screws, internal battery voltage checks, print head and cutter assembly cleaning and lubricating of gears etc.

Standard Calibration

Your tester will be checked to ensure it is within the specification and adjustments may need to be carried out, some units have an adjustment fee additional to the calibration charge.

Tester Repairs

We can look at and repair most testing units, if you are unsure give our calibration and repairs lab a call on 0800 638 768 in New Zealand or 1800 789 973 from Australia

Printer Repairs and Service

Printer drivers can sometimes be lost during power surges or other unfortunate situations, your print quality may be poor or your printer may be making a funny noise, let us know what's happening and we can have a look at it for you.

Book my tester in:

Please fill in this section fully so we can keep our data bases and accounts system up to date.

Company Name: _____ Date: _____

Branch/Department: _____

Contact Persons Name: _____

Contacts Phone Numbers: _____

Contacts Email Address: _____

Billing Address: _____

Billing Email: _____

Courier Address: _____

Please download your tester prior to sending – Although rare, work on your tester could result in loss of data

Please complete next page

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I have downloaded my tester

I don't own software please keep my data safe

I own software – please download my result (Fee chargeable \$30+gst)

Please delete the results off my tester I do not need them anymore.

Tester Details:

Make: Sonel ☐ Metrel ☐ Meggar ☐ Seaward ☐ Fluke ☐ Other ☐ _____

Model: _____

Serial Number*: _____ Asset Number: _____

*Metrel Testers- Go to the Main Menu> Set Up > Instrument Data

Does your tester connect to a printer? Y/N Which Printer? Sato CG2 ☐ Serial #: _____
 Intermec ☐ Serial #: _____
 Other _____ ☐ Serial #: _____

Do you use a scanner? Y/N

Does your Tester/Printer have a fault? Y/N Please provide details below:
 Use a separate sheet of paper if required.

Do you want your tester calibrated? Y/N

Standard Calibration ☐ OR **Medical Calibration** ☐ Tester Only ☐
 Printer Only ☐
 Tester and Printer ☐

Would you like a quote before work is carried out? Y/N Please quote by ☐ Phone
☐ Email

Is this a warranty repair? YES ☐ NO ☐ Not sure ☐

Purchase order number if applicable _____

Special requirements or further notes:

I agree that there will be a minimum assessment fee of **\$50** applicable should repairs not be carried out, plus a return freight charge.

Disclaimer: Metrotest.Com Ltd will not be held liable for any data that may be lost during repair or held liable for any instrument that is damaged during transit. Unless prior arrangements made, quotes that have not been acknowledged within 14 working days of diagnosis, will be returned and invoiced with the minimum base assessment fee. Subject to standard terms and conditions.

SIGNATURE: _____

FOR OFFICE USE ONLY

PAT Firmware				
PART OF A SUPAPAT				
	IN		OUT	
	YES	NO	YES	NO
Prints				
Scans				
Service Done By			Signed	
CAL DATE Changed		Y/N	Signed	